TRANSPORTATION POLICIES

Transportation
The school will schedule transportation service for medical appointments that are scheduled through the Health Center and for certain other school-related needs such as off-campus testing. Transportation is also arranged for the beginning and ending of school, Thanksgiving vacation, winter vacation and spring vacation to the following: Washington County Regional Airport (HGR) in Hagerstown, Maryland; the Greyhound Bus Station (terminal) in Hagerstown, Maryland; Amtrak Station and Harrisburg International Airport (MDT) in Harrisburg, Pennsylvania; and the Baltimore-Washington (BWI), Dulles (IAD) and Reagan National (DCA) airports. School transportation leaves campus approximately one hour after the scheduled time the vacation/break begins on the first day of that vacation/break. Please allow three hours travel time and one hour check-in time (4 hours total) when booking flights/trains from the start of the vacation/break. Return transportation is arranged on the last day of the scheduled vacation/break. When making return arrangements, please book flights/trains that arrive no later than 5:00 p.m. if possible.

STUDENTS ARE REQUIRED TO SIGN UP FOR BOTH DEPARTURE AND RETURN TRANSPORTATION TEN DAYS BEFORE THE START OF THE VACATION/BREAK.

Students who make reservations will be charged full fare unless canceled seven days in advance of the departure date. During the time when they are on transportation chartered by the school, students are considered to be under the school rules of behavior, and they are held strictly accountable for any misconduct.

Please refer to the Blue Book or contact the Transportation Office at (717) 328-6213 for more information regarding transportation that falls outside what the school provides (i.e. weekends, college visits) or if you have any questions.

Travel Delays or Missed Connections
Occasionally students miss connections or are delayed from returning to school on schedule. In such cases, the student or parents should contact the school immediately so that new arrival times can be established. That contact is very important as the school may be able to arrange other means of transportation or to advise the student on what to do. For emergency situations, the student should call the Office of Student Life or Duty Dean’s Office. (This information will be available in the Telephone Information section in Blue Book).

Motor Vehicles
Boarding students are not permitted to have cars or other motor vehicles of any kind. When parents visit the campus by car, a student is not permitted to drive the car unless accompanied by a parent. Students must obtain permission from
the Office of Student Life if they wish to ride in a car with persons other than
their parents. Information regarding Day Student transportation is included in
the Expectations for Day Students. Students should not contract with taxi or
limo services for personal travel from Mercersburg without permission from the
Office of Student Life.

**Bicycles**

Students are permitted to maintain and ride bicycles on the campus. Every
student who does so **must** register the bicycle with the Academy Security Office.
This can be done by obtaining a Registration Form in the Office of Student Life in
Simon Student Center. Every bicycle that is kept or ridden regularly on the
campus must bear a Mercersburg Academy registration sticker for the protection
of the owner. Bicycles must be stored in designated areas.

**Visitors**

Parents or other adult relatives are welcome to visit the students on any day of
the week. On Sunday through Thursday, students who sign out in the Office of
Student Life with their parents/adult relatives for dinner must return to their
dormitories before evening study period. On Friday and Saturday, students may
sign out with their parents until 11:00 p.m. Students may not, of course, be
excused from classes or other required activities during their parents' visit.
Students who have friends visit from outside the school should alert the Office of
Student Life or the Duty Dean’s Office of this visit. These visitors should not be
in dormitories without permission from the Dormitory Dean or a faculty member
of that dormitory.